

U.S. COURT OF APPEALS, 2ND CIRCUIT

NIGHT DEPOSITORY

The Second Circuit Court of Appeals offers a night depository service located near the Court Security offices just inside the 40 Centre Street entrance to the Foley Square Courthouse.

Briefs, appendices, motions and other filings may be time stamped and deposited there from 4:30 p.m. until 8:30 a.m. each business day and 24 hours on Saturday, Sunday and legal federal holidays. Deposited materials will be deemed filed on the business day they are time stamped, or the next business day if time stamped on Saturday, Sunday, or a federal holiday.

An original **Night Depository form** must be completed and affixed to each package deposited and/or each box left for filing.

Please time stamp below.

**U.S. COURT OF APPEALS FOR THE 2ND CIRCUIT
NIGHT DEPOSITORY**

**OPEN 4:30 P.M. - 8:30 A.M. EACH BUSINESS DAY
OPEN 24 HOURS ON SATURDAY, SUNDAY & HOLIDAYS**

Please complete the following information:

- (1) Stamp (date/time) this form and affix original form to each package deposited and/or each box left for filing.**
- (2) Stamp (date/time) the original of each document/brief submitted.**

Case Title (short title) _____ Case Number: _____

Contents:

<input type="checkbox"/>	Briefs	(original + 9 copies)
<input type="checkbox"/>	Appendices/Transcript Volumes	(10 copies)
<input type="checkbox"/>	Motions (T-1080 form + affidavit	(original + 4 copies)
<input type="checkbox"/>	Other (Please identify): _____	(original + _____ copies)
<input type="checkbox"/>	Proof of service must be attached	(original only)

Documents will be deemed filed on the business day they are date/time stamped, or on the next business day if date/time stamped on a Saturday, Sunday or Federal Holiday. Documents date/time stamped after the date they are due must be accompanied by a motion for permission to file out of time. The correct number of copies of all documents must be included.

**FAILURE TO INCLUDE THIS FORM OR COMPLY WITH THESE INSTRUCTIONS
REGARDING ANY DOCUMENT MAY UNDULY DELAY ITS FILING.**